



Paraprofessional

Job Description

The paraprofessional shall prayerfully help students learn attitudes, skills, and subject matter that will contribute to their development as mature, able and responsible Christians to the praise and glory of God.

- Reflect the purpose of the school, which is to honor Christ in every class and in every activity.
- Motivate students to accept God's gift of salvation and help them grow in their faith through their witness and Christian role modeling.
- Lead students to a realization of their self-worth in Christ.
- Must be able to supervise up to 20 children in a classroom setting.
- Work with individual and/or small groups of students in corrective or reinforcement activities assigned by the teacher.
- Assist the teacher in implementing special strategies for reinforcing material or skills based on a sympathetic understanding of individual students, their needs, interests, and abilities.
- Alert the teacher to any problem or special information about an individual student.
- Assist the teacher in performing necessary clerical tasks only at a time other than instructional time.
- Assist with the preparation of materials for instruction, including the copying of materials, construction of display/bulletin boards, learning centers and manipulatives.
- May plan, prepare and develop various teaching aids.
- Utilize educational opportunities and evaluation processes for professional growth.
- Support the broader program of the school by attending extracurricular activities when possible.
- Assist with car line-drop off and pick up
- Assist with moving children from class to class for specials, chapel, assemblies, etc
- Assist with lunch room duties and table clean up
- Assist in supervising students during recess, field trips and field day
- Must be able to lift a minimum of 20 lbs
- Must be able to sit or stand for long periods of time
- Must demonstrate physical ability to accommodate classroom needs.
- Perform any other duties that may be assigned by the administration.

Reports to: Principal